
From: Simon Zweighaft
To: Belizaire, Justine [USA]
CC: Kurio, Phyllis; Hamayasu, Toru; Judy Aranda
Sent: 2/19/2009 3:07:26 PM
Subject: RE: Honolulu - PMOC March 2009 Site Visit
Attachments: DRAFT Contract Packaging Plan 2-5-09.pdf

Thanks Justine:

Toru is out sick today and I wanted to give you a quick response. We'll await your notification of the rescheduling of the meeting.

We are still heading towards preparation of the updated version of the PMP by February 27th and we expect to meet that date. This next version will not address the PEP however since what we have been doing is simply updating the previous document to reflect other changes that have taken place since its last issue and to add the Airport alignment data in lieu of the Salt Lake alignment data.

We're really glad to be able to get the sample PEP. I note that it is from a project which was at a more advanced stage of development, but we will develop a corresponding document with detail appropriate to our pre-preliminary engineering stage. Hopefully I can have some kind of a first draft of the PEP for your review before the end of March. I think I'll be able to describe the schedule contingency management, but I'm not sure if I'll have all of the necessary information to describe the cost contingency management.

With regard to the PDP, note that we do have a fairly detailed contract packaging plan (copy attached), but at our meeting with the Jacobs people they said that this was insufficient to serve as the PDP. We still await some guidance as to what other information FTA would like to see in a PDP.

Regards,

Simon

From: Belizaire, Justine [USA] [mailto:Belizaire_Justine@bah.com]
Sent: Thursday, February 19, 2009 1:17 PM
To: Hamayasu, Toru
Cc: Kurio, Phyllis; Simon Zweighaft
Subject: RE: Honolulu - PMOC March 2009 Site Visit

Good Afternoon Toru,

Based on direction from the FTA we will have to reschedule our March 11th PMOC site visit. A new date has not been determined at this time.

On another note, I have attached a sample of a Project Execution Plan (PEP) for your use. Please note that the PEP has to be referenced throughout the PMP. The attached Project Management Plan is from the same project that the PEP was developed for. It will help to show the tie between the two documents.

We still have not received a sample for a Project Development Plan, but I continue to try.

Regards,

Justine A. Belizaire-Gouveia

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(Note new contact information)

From: Hamayasu, Toru [mailto:thamayasu@honolulu.gov]

Sent: Tuesday, February 03, 2009 7:35 PM

To: Belizaire, Justine [USA]

Cc: Kurio, Phyllis; Simon Zweighaft

Subject: RE: Honolulu - PMOC March 2009 Site Visit

Good afternoon, Justine,

I checked with our key players and they all reported that March 11th works for them.

Toru

From: Belizaire, Justine [USA] [mailto:Belizaire_Justine@bah.com]

Sent: Tuesday, February 03, 2009 4:17 AM

To: Hamayasu, Toru

Cc: Kurio, Phyllis; Simon Zweighaft

Subject: Honolulu - PMOC March 2009 Site Visit

Good Morning Toru,

We are planning a PMOC site visit to Honolulu on Wednesday March 11th, 2009. A copy of the proposed agenda is attached for your review. Frank and I should be the only attendees however Catherine Luu from Region IX may attend. Please confirm that this date is acceptable for you and your staff.

Regards,

Justine A. Belizaire-Gouveia

Associate

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