From: Kurio, Phyllis
To: Simon Zweighaft; Belizaire, Justine [USA]
CC: Hamayasu, Toru; vanepps@pbworld.com
Sent: 12/10/2007 3:56:36 PM
Subject: RE: January Site Visit

Clarification on Financial Plan: We are still awaiting guidance from Ron Fisher (FTA HQ) regarding FTA's Financial Assessment Contractor. Due to limited resources, FTA had not yet identified a Financial Assessment Contractor for the HHCTCP. Ron has the electronic file for the Draft Financial Plan.

From: Simon Zweighaft [mailto:Zweighaft@infraconsultllc.com]
Sent: Monday, December 10, 2007 3:50 PM
To: Belizaire, Justine [USA]
Cc: Hamayasu, Toru; Kurio, Phyllis; vanepps@pbworld.com
Subject: RE: January Site Visit

Hi Justine:

I'll be sure to give you early warning if one of these deliverables looks to be "in trouble" for a submittal by the deadline.

In our update section, I am sure we will talk at some length about the technology selection process since it's consuming quite a bit of our time at the moment. Right now I cannot think of other things that need to be added to the agenda. I assume that the Financial Plan is under review by others at FTA.

Regards,

Simon

From: Belizaire, Justine [USA] [mailto:Belizaire_Justine@bah.com]
Sent: Monday, December 10, 2007 1:51 PM
To: Simon Zweighaft
Cc: Hamayasu, Toru; Kurio, Phyllis; vanepps@pbworld.com
Subject: RE: January Site Visit

Thanks Simon,

Please continue to keep me posted on your progress. We will continue to plan for the full January agenda as transmitted. If there are any issues you would like added to the agenda, please advise.

Justine A. Belizaire
Associate
Booz | Allen | Hamilton

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Office (704) 841-1478
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belizaire_justine@bah.com

From: Simon Zweighaft [mailto:Zweighaft@infraconsultllc.com]
Sent: Monday, December 10, 2007 6:31 PM
To: Belizaire, Justine [USA]
Cc: Hamayasu, Toru; Kurio, Phyllis; vanepps@pbworld.com
Subject: RE: January Site Visit

Hi Justine:

We are a bit behind on many of these documents, however all are in process and I have no reason to believe you would not receive each prior to January 4th. I have been personally working on the PMP, but our move to Ali'I Place and our need to focus on technology selection have interfered a bit. I still hope to have the next version done this week.

I know that PB has advanced drafts of the QMP, RAMP and SSMP under its internal review and we expect to see each of them very soon and in no event later than 28 December. The BFMP modifications are underway by PB and I expect that they also will be available on time.

I will keep you posted as these things come in, but right now I see no need to change the agenda. I assume you are aware that the next meeting will be held in our new integrated project office.

Regards,

Simon

From: Belizaire, Justine [USA] [mailto:Belizaire_Justine@bah.com]
Sent: Monday, December 10, 2007 3:14 AM
To: Simon Zweighaft
Cc: Hamayasu, Toru; Kurio, Phyllis
Subject: RE: January Site Visit

Good Morning Simon,

The agenda for January is still tentative pending receipt and review of the FTA deliverables anticipated through the beginning of January 2008. Our intent was to hold a review workshop for each of the following five plans scheduled for transmittal through January 1, 2008. Should a plan(s) not be received by January 4th, the review workshop for that plan would be rescheduled for a later date and the assigned reviewer(s) would also be postponed until a later trip.

Project Management Plan (PMP)	11/15/07
Bus Fleet Management Plan (BFMP)	12/15/07
Quality Management Plan (QMP)	12/01/07
Real Estate Acquisition Management Plan (RAMP)	01/01/08
Safety and Security Management Plan (SSMP)	12/15/07

In order to finalize the agenda, please provide a status for each plan and an anticipated date for transmittal.

Hope all is well with you.

Justine A. Belizaire
Associate
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From: Simon Zweighaft [mailto:Zweighaft@infraconsultllc.com]
Sent: Friday, December 07, 2007 2:58 PM
To: Belizaire, Justine [USA]
Subject: FW: January Site Visit

Hi Justine:

Toru asked that I confirm with you that we will have all of the appropriate people here for the January 15 and 16 meetings. All of the RTD staff (including InfraConsult) will be available and, so far, all of the PB people will be available. We are just waiting on one or two more confirmations from PB, but I am certan there will be no problem with attendance.

Regards,

Simon

From: Kurio, Phyllis [mailto:pkurio@honolulu.gov]
Sent: Monday, December 03, 2007 4:00 PM
To: Simon Zweighaft
Cc: Hamayasu, Toru
Subject: FW: January Site Visit

Hi, Simon. Sending you the draft agenda from Justine.

<HRsize=2 width="100%" align=center tabindex=-1>
From: Belizaire, Justine [USA] [mailto:Belizaire_Justine@bah.com]
Sent: Monday, December 03, 2007 3:32 PM
To: Hamayasu, Toru
Cc: Kurio, Phyllis
Subject: January Site Visit

Good Afternoon Toru,

Attached is our proposed agenda for a site visit in the month of January. With all of our schedules during the month of January, the only week I could get everyone together to perform the planned workshops was the week of January 14 though 18, 2008. Our plan was to hold review workshops for all of the plans received from the City prior to January 4, 2008. Review workshops for any plan(s) received after January 4th with be conducted in February.

If this week causes any conflicts, please let me know as soon as possible. Also, if there is anything else that you want to discuss during our site visit, please advise and I will add it into the agenda.

I look forward to hearing from you soon,

Justine A. Belizaire
Associate
Booz | Allen | Hamilton

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