



## MINUTES

**Project Oversight Committee Meeting  
Thursday, December 8, 2011, 10:00 A.M.  
Mission Memorial Annex Conference Room  
550 South King Street, Honolulu, Hawaii**

PRESENT:	Damien Kim	Carrie Okinaga
	William "Buzz" Hong	Ivan Lui-Kwan
	Wayne Yoshioka	Don Horner
ALSO IN ATTENDANCE: (Sign-In Sheet and Staff)	Toru Hamayasu	Maurice Morita
	Simon Zweighaft	Al Lardizabal
	Wes Mott	Brandon Elefante
	Frank Doyle	Joe Magaldi
	Lisa Hirahara	Russell Honma
	Don Kitaoka	Tom Coffman
	Bill Brennan	

### I. Call to Order by Committee Chair

At 10:03 A.M., the meeting of the Project Oversight Committee was called to order by Committee Chair Damien Kim.

### II. Public Testimony

Mr. Kim called for public testimony. None was offered.

### III. Approval of Minutes

Mr. Kim called for the approval of the minutes of the August 18, 2011 Joint Audit/Legal Matters and Project Oversight Committee Meeting, the October 27, 2011 Project Oversight Committee Meeting, and the November 25, 2011 Joint Finance and Project Oversight Committee Meeting. There being no objections, the minutes of the three meetings were unanimously approved as circulated.

### IV. Review of Monthly Progress Reports

Project Control Manager John Burns explained that HART staff intends to transmit monthly PMOC reports to the Board to present historical data on the project's progress, and indicated that the October report will be distributed soon. Mr. Kim expressed a desire

to have quarterly reports sent to the Board, in addition to the weekly or biweekly reports on more current events from the Interim Executive Director.

Board Member Ivan Lui-Kwan asked for more information on the goals of the monthly PMOC meetings and how the PMOC provides feedback to HART. Interim Executive Director Toru Hamayasu replied that the primary goals of the PMOC are to examine the cost and schedule of the project and to ensure compliance with federal requirements. Mr. Hamayasu indicated that the PMOC provides HART with a detailed punchlist as part of its evaluation process. Mr. Hamayasu also indicated that another group, known as the Financial Management Oversight Contractor, provides oversight over the project's finances and reports that information to the FTA for New Starts.

Board Member Don Horner asked why contingency funds were used to pay for additional insurance for the WOFH contract. Mr. Burns stated that contingency funds were used because there was a specific allowance for additional insurance within the allocated contingency for that contract.

Mr. Horner suggested that it may be useful for Board members to learn how to interpret the monthly PMOC reports, rather than having HART staff produce entirely separate versions of the reports just for the Board. Mr. Horner also suggested that perhaps the monthly reports could be slightly modified to make them more accessible to a broader audience so the same document could be submitted to the PMOC and Board.

Mr. Horner requested a list of Kiewit's subcontractors, and also requested that this information be included in the balanced scorecard. Mr. Kim and Mr. Lui-Kwan agreed that such a list would be helpful to ensure that local workers are being hired by Kiewit's subcontractors.

Board Chair Carrie Okinaga asked why the number of risks shown in the September report had gone up. Mr. Burns replied that as the project progresses, more risks are identified as part of the risk assessment process. Mr. Hamayasu replied that the number of risks will fluctuate, and that there should not be any cause for alarm based on the number of risks shown on this sheet.

#### V. Status Report on the 13 Contracts that RTD/HART Has Executed

Procurement and Contracts Manager Wes Mott presented a slideshow detailing the 13 contracts that RTD/HART has awarded. A copy of the slideshow is attached hereto as Attachment A of these minutes.

Mr. Horner asked whether the dollar figures shown in the slideshow include allocated contingency. Mr. Hamayasu stated although budgeted contingency is not shown, the figures do include contingency monies added by the contractor.

Ms. Okinaga asked for more details on the HDOT Design Consultant Contract. Mr. Horner requested information on the percentage of the overall budget which has been awarded/completed. Mr. Mott replied that he will provide information on these topics at a later date.

Mr. Lui-Kwan thanked HART staff for their presentation.

VI. Discussion of Balanced Scorecard

Deputy Project Officer Frank Doyle indicated that the contracts section of the Balanced Scorecard will include a synopsis of the contracts, cost figures, change orders, and estimated cost to complete. The scorecard will also include information on whether the contracts are ahead of or behind schedule, in addition to other topics discussed in previous Board and committee meetings. Mr. Doyle stated that he expects the Balanced Scorecard to be issued with the quarterly report in early 2012.

Ms. Okinaga requested information on the "burn rate." Mr. Doyle stated that information on the burn rate can be included.

VII. Adjournment

Mr. Kim called for any further public testimony. Tom Coffman provided testimony on preliminary engineering and archaeological survey work. Mr. Horner requested that Mr. Coffman write a letter to the Board Chair so HART staff can address his concerns in a more detailed way. Russell Honma provided testimony on the utilization of local and federal funding, and urged the Board to make local companies more aware of future HART contracts. Ms. Okinaga stated that the Board's role is to set policy, not conduct procurement.

Having no other pending business, Mr. Kim called for the meeting to be adjourned. There being no objections, the meeting was adjourned at 11:11AM.

Respectfully Submitted,



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Tyler Dos Santos-Tam  
Board Administrator

Approved:



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Damien T.K. Kim  
Project Oversight Committee Chair

1/5/12  
Date

[ATTACHMENT A]

# Contract Awards

Wes Mott

Procurement and Contracts

# Overall

- Contracts Awarded 13 with about 30 remaining
- Type of Services
- Award Date
- Award/Amended Amount (\$2,979M)
- To Complete Value (\$2,618M)
- Summary

# Program Management Support

- Awarded to InfraConsult LLC
- Professional Services -- Seconded Technical Support Staff
- First Contract Awarded April 20, 2007
- Completed November 2009
- Award/Amended Amount -- \$11,992,864
- To Complete -- none

# Drill Shaft Load Test

- Awarded to GEOLABS, INC.
- Drilled shaft load test program
- Contract Awarded June 30, 2009
- Completed February 2010
- Award/Amended Amount -- \$1,218,500
- To Complete -- none

# West Oahu/Farrington Highway Guideway

- Awarded to Kiewit Infrastructure West Co.
- Design-Build Contract from E. Kapolei Station to Pearl Highlands Station
- Contract Awarded October 21, 2009
- Award/Amended Amount – \$486,919,230
- To Complete -- \$382,572,216

# Program Management Support (PMSC II)

- Awarded to InfraConsult LLC
- Professional Services -- Seconded Technical Support Services
- Second Contract Awarded November 2009 – Five Year Term
- Award/Amended Amount -- \$36,727,162
- To Complete -- \$19,622,148

# Maintenance & Storage Facility

- Awarded to Kiewit/Kobayashi, a JV
- DB Contract to complete design, construction, and purchase of contact rail
- Contract Awarded June 24, 2011
- Award/Amended Amount -- \$195,258,000
- To Complete -- \$188,180,661

# LEED NC 2.2 Services Contract

- Awarded to Enovity, Inc.
- LEED certification services for the MSF
- Contract Awarded October 6, 2010
- Awarded/Amended Amount -- \$278,630
- To Complete -- \$278,630

# Farrington Highway Station Group

- Awarded to HDR Engineering, Inc.
- Architectural & engineering services for 3 transit stations – West Loch Station, Waipahu Transit Center Station, and LCC Station
- Contract Awarded January 12, 2011
- Awarded/Amended Amount -- \$5,500,696
- To Complete -- \$2,821,681

# Kamehameha Highway Guideway

- Awarded to Kiewit Infrastructure West Co.
- DB Contract from a location east of Pearl Highlands Station to a point east of Aloha Stadium Station
- Contract Awarded March 21, 2011
- Awarded/Amended Amount -- \$372,150,000
- To Complete -- \$326,379,711

# Core Systems

- Awarded to Ansaldo Honolulu JV
- Design-Construction-Operate-Maintain (DBOM) Contract
- Contract Awarded March 21, 2011
- Awarded/Amended Amount -- \$1,397,387,093
  - \$574M Design-Build Component (Capital)
  - \$823M Operate and Maintain Component
- To Complete -- \$1,397,387,093

# HDOT Design Consultant

- Awarded to AECOM Technical Services, Inc.
- Technical & professional services to provide HDOT with design & construction phase review
- Contract Awarded June 7, 2011
- Award/Amended Amount -- \$3,000,000
- To Complete -- \$2,337,734

# Preliminary Engineering/EIS

- Awarded to PB Americas, Inc.
- General Engineering Consultant services for the PE/EIS Phase
- Contract Awarded August 24, 2007
- Award/Amended Amount – \$168,711,100
- To Complete -- \$6,839,600

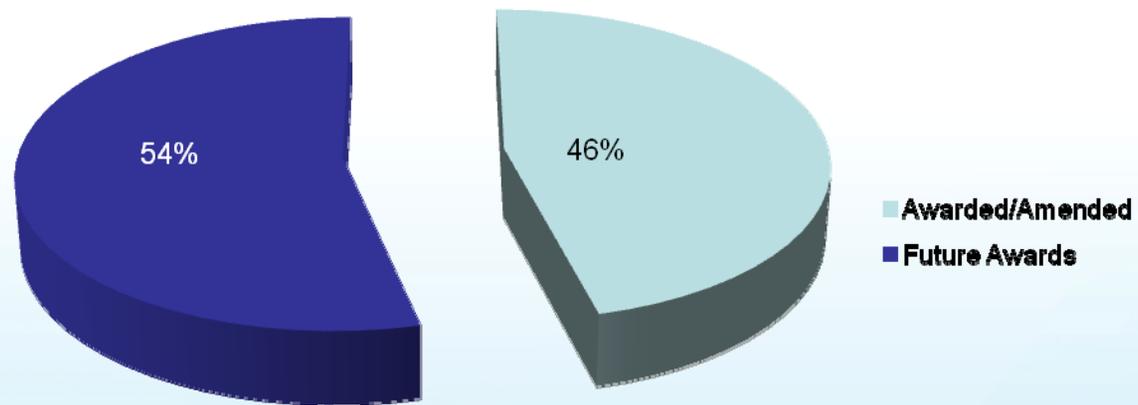
# GEC/Planning/Construction Management (GEC II)

- Awarded to PB Americas, Inc.
- General engineering, planning, and construction management
- Contract Awarded June 30, 2011
- Term of 3 years with up to 5 year option
- Award/Amended Amount -- \$300,000,000
- To Complete -- \$291,013,965

# Executive Director/CEO Search

- Awarded to Krauthamer & Associates, Inc.
- Executive search services to recruit an Executive Director/CEO
- Contract Awarded October 17, 2011
- Award/Amended Amount -- \$152,500
- To Complete -- \$152,500

## Total Estimated Dollar Contract Award (Capital Cost)



# Summary

Description	Award/Amended	To Complete
Program Management Support	\$11,992,864	\$0
Drilled Shaft Load Test Program	\$1,218,500	\$0
West Oahu/Farrington Highway Guideway	\$486,919,230	\$382,572,216
Program Management Support (PMSC II)	\$36,727,162	\$19,622,148
Maintenance & Storage Facility	\$195,258,000	\$188,180,661
LEED NC 2.2 Services Contract	\$278,630	\$278,630
Farrington Highway Station Group	\$5,500,696	\$2,821,681
Kamehameha Highway Guideway	\$372,150,000	\$326,379,711
Core Systems DBOM	\$1,397,387,093	\$1,397,387,093
HDOT Design Consultant	\$3,000,000	\$2,337,734
Preliminary Engineering/EIS	\$168,711,100	\$6,839,600
GEC/Planning/Construction Mgt (GEC II)	\$300,000,000	\$291,013,965
Executive Director/CEO Search	\$152,500	\$152,500
<b>Total</b>	<b>\$2,979,295,775</b>	<b>\$2,617,585,939</b>