
From: Zusman, Nancy-Ellen (FTA)
To: Zelasko, Elizabeth (FTA)
Sent: 4/23/2010 9:12:15 AM
Subject: RE: Memorandum_Ualena realignment 4 21 2010 redraft (2)_eaz

Liz:

There is a document in italics on the first page that refers to FTA as the Federal Transportation Administration, please fix that and change the date to today's date for the memo. I also saw some typos. Can you run a grammar/spell check before this goes final?

From: Zelasko, Elizabeth (FTA)
Sent: Friday, April 23, 2010 2:04 PM
To: Borinsky, Susan (FTA)
Cc: VanWyk, Christopher (FTA); Marler, Renee (FTA); Zusman, Nancy-Ellen (FTA); Sukys, Raymond (FTA); Bausch, Carl (FTA)
Subject: Memorandum_Ualena realignment 4 21 2010 redraft (2)_eaz

Susan,

Please see attached the draft memo for your edits. I just walked through with Renee some editorial changes.

Liz