

**Meeting: HDOT Monthly Meeting with Director**

**Date:** December 17, 2008

**Purpose:** Provide project status and outlook

**Attendees:**

HDOT: Brennon Morioka, Glenn Yasui, Jiro Sumada, and Ken Tatsuguchi,

HHCTCP: Harvey Berliner, Amy Zaref, and Jim Dunn

1. Project status
  - a. Harvey Berliner informed HDOT that FTA has extend the public comment an additional 30 days. The comment period will end February 6. HDOT stated they appreciated the delay as it will give them adequate time for comment.
  - b. Jim Dunn reviewed the status release of RFP Part 1 for the initial line segment. The release date has been delayed at least one month pending City Council action in late January.
  - c. Jim Dunn requested meeting with HDOT staff to review the contractual documents of the Design Build Contract. The purpose of the meeting is to familiarize HDOT staff on how the City will manage the contract and to seek HDOT input, specifically for design reviews and quality control. Meeting will be scheduled through Ken Taksguchi in mid January.
  
2. DEIS/Permitting requirements – Incidental Take License for endangered species
  - a. Amy Zaref asked who should she contract to discuss details of permitting and the how the City can be included in HDOT's Certificate of Inclusion for the endangered specie abutilon menziesii in the East Kapolei area.  
  
Amy was directed to contact Nelson Sagum and Jamie Ho for guidance on these matters.
  
3. Master Agreement
  - a. Harvey Berliner stated that the City Corporation Counsel has directed the project to develop separate agreement for the initial design build contract. This agreement will be all-encompassing. RTD will provide draft version for HDOT and the AG office review prior to submitting to Council for approval.
  
4. State Safety and Security Oversight
  - a. Harvey Berliner indicated that FTA will be sending letter to the Governor asking the state to designate a Safety and Security Oversight Office.

Director Morioka responded that the Governor will determine which department will be assigned this responsibility, but cautioned that the Governor may request funding from the City to finance this position(s).

5. Meeting with HDOT staff since last meeting
  - a. Traffic
  - b. Hydraulic
  
6. Future Meetings
  - a. Environmental Permitting
  - b. Operations
  - c. DB Contract requirements for design and quality with various senior HDOT staff