

Meeting Minutes

Meeting: HDOT Monthly Meeting with Director

Date: August 28, 2008

Purpose: Provide project status and outlook

Attendees:

HDOT: Brennon Morioka, Glenn Yasui, Jiro Sumada, Ken Tatsuguchi, and Patrick Tom

City: Tom Miyata

HHCTCP: Faith Miyamoto, Harvey Berliner, Laura Ray, Clyde Shimizu, and Jim Dunn

Minutes:

1. Faith Miyamoto indicated that an Administrative Draft EIS has been submitted to HDOT for review. HDOT requested that an EIS overview be presented to HDOT staff. They also requested additional copies.
2. Jim Dunn reported on meeting with DOT staff since our last meeting:
 - a. Testing Lab – Geotechnical program was discussed with specific emphasis on HHCTCP boring program and HDOT experience with large diameter bored foundations. In addition, the use of existing geotech boring logs and other data from HDOT projects as reference material within HHCTCP contractual documents was discussed.
 - b. Traffic – Maintenance of Traffic strategy was presented to HDOT staff, along with a Technical Paper for “left turn pocket” concept along Farrington and Kamehameha Highways.
 - c. Planning – Initial discussions for an interagency agreement (MOU) between HDOT and DTS was held. RTD/PB will complete draft document for HDOT review within the next month.
 - d. Storm Water Management – Initial meeting was held. PB is acting upon action items relative to environmental issues of run-off from the transit guideway.
3. Document provided to HDOT for review

- a. Utility composites for Farrington Segment – RTD/PB asked that HDOT provide comments relative to any omissions existing utility within state ROW along North South Road and Farrington Highway.
 - b. Draft MOT during construction for Farrington
 - c. White Paper for left turn pockets
4. Documents to be pending in the next month
- a. Criteria to be submitted for review:
 - i. Structural Criteria (Second Draft incorporating HDOT comments)
 - ii. Civil Criteria
 - iii. Traffic Criteria
 - iv. Utilities relocation Criteria
 - v. Storm Water Management Criteria
 - b. Specification Outline – Would like to schedule meeting to discuss HHCTCP CSI format for its Standard Specifications and how we intend to reference HDOT Standards.
 - c. Draft Interagency Agreement – containing the general “boiler plate”
5. ROW – Tom Miyata
- a. The discussion focused upon the ultimate documentation of the transit facilities and utilities within the State Right of Way. Pending further discussions with Dean Yogi, it was decided the City will identify the roadway ROW as the limits for its right of entry easement and will prepare as-built documentation to locate new facilities within the ROW. New and relocated utilities will be handled in the same manner.
 - b. Future coordination – Tom Miyata will contact Dean Yogi to work-out the details of this understanding.
6. Upcoming meetings
- a. Traffic – Farrington Hwy MOT follow-up meeting
 - b. Criteria review, as needed

Jim Dunn

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