
From: Eckmann, Alex (FTA)
To: Carranza, Edward (FTA); Eidlin, Eric (FTA); Bredehoft, Audrey (FTA); Garay, Carlos (FTA); Sukys, Raymond (FTA); Tahir, Nadeem (FTA)
CC: Jourdan, Derrin (FTA); Luu, Catherine (FTA); Marler, Renee (FTA); Matley, Ted (FTA); Rogers, Leslie (FTA); Day, Elizabeth (FTA); Weeks, Dwayne (FTA); Nguyen, Kim (FTA)
Sent: 10/6/2009 9:21:21 AM
Subject: FW: Honolulu documents, versions #8
Attachments: Draft PE Approval Memo Template and Comments - version for circulation.doc

This is to confirm, per Beth Day's e-mail below, that the Honolulu PE approval memo as well as those for the Houston University and Columbia River Crossing packages is the current model for PE approval memos.

I have also attached the current draft guidance for preparation of PE approval memos that has not yet been made final, however, this should be used as the model for PE approval packages unless/until it is modified or made final.

Alex Eckmann
Transportation Planning and Environment
Federal Transit Administration
1200 New Jersey Avenue, SE, E43-462
Washington, DC, 20590

Tel: (202) 493-0513
Fax: (202) 493-2478

From: Day, Elizabeth (FTA)
Sent: Tuesday, October 06, 2009 1:35 PM
To: Eckmann, Alex (FTA); Weeks, Dwayne (FTA)
Subject: Re: Honolulu documents, versions #8

Yes, the Honolulu package as well as the Houston University and Columbia River Crossing packages are all following the draft guidance TPE-20 prepared but which has not yet been made final. The draft guidance can be found at O:/TPE22/guidance.

From: Eckmann, Alex (FTA)
To: Day, Elizabeth (FTA); Weeks, Dwayne (FTA)
Sent: Tue Oct 06 09:22:58 2009
Subject: FW: Honolulu documents, versions #8

Beth, Dwayne,

Is it true as Ed Carranza states that the "entry into PE" approval memo and letter for Honolulu should serve as a model for other mega-project approvals into PE—such as the San Jose BART extension—including the format and outline of the Honolulu memo and letter?

Alex Eckmann
Transportation Planning and Environment
Federal Transit Administration
1200 New Jersey Avenue, SE, E43-462
Washington, DC, 20590

Tel: (202) 493-0513
Fax: (202) 493-2478

From: Carranza, Edward (FTA)
Sent: Monday, October 05, 2009 7:35 PM
To: Bredehoft, Audrey (FTA); Eidlin, Eric (FTA); Eckmann, Alex (FTA); Garay, Carlos (FTA); Sukys, Raymond (FTA); Tahir, Nadeem (FTA)
Cc: Jourdan, Derrin (FTA); Marler, Renee (FTA); Luu, Catherine (FTA); Matley, Ted (FTA); Rogers, Leslie (FTA); Day, Elizabeth (FTA); Ryan, James (FTA); Nguyen, Kim (FTA)

Subject: FW: Honolulu documents, versions #8

VTA NS Team Members: As a courtesy distribution, attached are the latest "entry into PE" memo and approval letter that we just internally completed for Honolulu, and I take it should be our templates for the VTA Silicon Valley mega project, who requested entry into PE on 9/3/09. We should be getting good at this, and we'll look to Alex E, as our team leader, to guide us through the process. Audrey advised this morning that the 16 disk project readiness documentation, as identified on the attached VTA correspondence and of which has been the center of discussions at our roadmap meetings, should be heading our way to Region IX. I also suggest we ask VTA to send us a single hard copy so we don't have to burn up our printing machines. Let's see how this project rates for the FY2011 New Starts Report.

From: Ryan, James (FTA)

Sent: Monday, October 05, 2009 1:40 PM

To: Rogers, Leslie (FTA); Carranza, Edward (FTA); Tahir, Nadeem (FTA); Sukys, Raymond (FTA); Matley, Ted (FTA); Luu, Catherine (FTA); James, Aaron (FTA); Nutakor, Chris (FTA); Nguyen, Kim (FTA)

Cc: Borinsky, Susan (FTA); Day, Elizabeth (FTA); Buckner, Sharon (FTA)

Subject: Honolulu documents, versions #8

Attached are the latest versions. The large change is that the approval memo and its grid version now include copies from the approval letter of the bullets conveying FTA's comments on scope, schedule, cost, and technical capacity. I have also incorporated a few minor edits from Beth that weren't included in the minor edits made in versions #7. For folks in headquarters, these versions #8 are on the O: drive.

From: Ryan, James (FTA)

Sent: Monday, October 05, 2009 10:50 AM

To: Rogers, Leslie (FTA); Carranza, Edward (FTA); Tahir, Nadeem (FTA); Sukys, Raymond (FTA); Matley, Ted (FTA); Luu, Catherine (FTA); Nutakor, Chris (FTA); Nguyen, Kim (FTA)

Cc: Borinsky, Susan (FTA); Day, Elizabeth (FTA)

Subject: Honolulu

Folks:

On Friday, FTA sent to the Hill the 10-day congressional notice on advancing the Honolulu project into PE. Also on Friday, Administrator Rogoff talked by phone with Mayor Hannemann. Based on FTA conversations before the call, the mayor was interested in issuing a press release noting the movement towards PE approval – and the administrator planned to suggest that a press release might be more meaningful were it tied to a more substantive milestone that will presumably be forthcoming shortly. We did not get a report on how the call went.

This morning, we are producing a second paper copy of the approval package and delivering it to TPM so that reviews can proceed in parallel in TPM and TPE. The administrator is out until Wednesday; he has expressed an interest in looking over the package before the approval letter goes out. TPM-1 and -2 are out as well; so TPM sign-off may not occur until late in the week. Fortunately, FTA sign-offs are off the critical path, for now, given that the 10-day notice is on the Hill as of last Friday.

Attached for TRO-09 folks are electronic copies of the materials in the approval package.

Jim Ryan

FTA Office of Planning and Environment

1200 New Jersey Ave., SE; Room E43-301

Washington, DC 20590

james.ryan@dot.gov

202-366-0954

AR00125747