SCHEDULE AND AGENDA

Grantee:	City and County of Honolulu
Project:	Honolulu High-Capacity Transit Corridor Project
Subject:	Follow-up Risk Assessment Workshop / Project Status Meeting
Date:	June 2-4, 2009
Location:	Ali'i Place 1099 Alakea Street, Suite 1700 Honolulu, HI 96813
Participants:	City and County of Honolulu (City) Federal Transit Administration (FTA) InfraConsult – Project Management Support Consultant (PMSC) Parsons Brinckerhoff (PB) – PE/EIS General Engineering Consultant Booz Allen Hamilton (BAH) – PMOC Jacobs Engineering Group (JEG) – PMOC

Tuesday, June 2, 2009

8:00 am **Airport Alignment Tour**
Participants will meet at the Project Office

11:00 am **Alignment Change Overview (Airport Alternative vs. Salt Lake Alternative)**
- Project Scope
- Project Schedule
- Project Budget
- Project Delivery

12:00 pm **Lunch**

1:00 pm **Alignment Change Overview (Airport Alternative vs. Salt Lake Alternative) – CONTINUED**

2:00 pm **Overview of FINAL DRAFT Sport Report (Jacobs)**
- PG-11A: Technical Capacity and Capability Review
- PG-32A: Project Capacity Review
- PG-32E: Project Delivery Method Review
- PG-33A: Parametric Project Cost Estimate Review
- PG-34A: Project Schedule Review
- PG-40A: Assessment of Project Cost Risk
- PG-35A: Project Cost Contingency Baseline Review
- PG-35C: Project Schedule Contingency Review / PG-40B: Assessment of Project Schedule Risk

3:00 pm **City comments to FINAL DRAFT Spot Report (Jacobs)**

Wednesday, June 3, 2009

8:00 am **Update of Spot Report (Jacobs) / Key points of discussion**
- Review of transit capacity analysis (TCRP 100)
- Escalation
- Excise tax
- Line item adjustments

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10:00 am **Project Status**

- Organizational Changes/New Staff
- Executive Summary Status Report (include overall financial and schedule status)
- Status of Engineering and Planning Activities
  - EIS/Planning Update
  - Engineering Update
  - Real Estate Acquisition and Relocation Activities
- Project Budget
- Master Project Schedule
- Third Party Coordination (Agency/Utility)
- Status of Initial Procurements
  - West Oahu/Farrington Highway Design-Build RFP Part 1 (Proposals received 3/3/09)
  - West Oahu/Farrington Highway Design-Build RFP Part 2 (Issued to Qualified Bidders 4/3/09)
  - Maintenance and Storage Facility Design-Build RFP Part 1 (Issued to the public 5/29/09)
  - Vehicle/Core Systems Design-Build Contract RFP Part 1 (Scheduled for issuance to public 4/9/09)
- Status of Requests for Waivers and LONPs
  - Waiver of the FTA Design-Build Interim Guidelines (September 2000) on Project Delivery.
  - Waiver of the 100% performance bond requirements of 49 CFR Section 18.36(h), as permitted by the regulations and Section 2.h.(1)(e) of FTA Circular 4220.1 F.
- Entry into PE Status

12:00 pm **Lunch**

1:00 pm **Project Status - CONTINUED**

Thursday, June 4, 2009

8:00 am **Project Status – CONTINUED**

11:00 am **Closing Session**
Provide summary and path forward to City.

12:00 pm **Lunch**

1:00 pm **Risk Assessment Update**
Break out sessions with project estimator and project scheduler (as needed)

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