

# FTA PMO Meeting

October 7, 2010



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Agenda Item 1

# Roadmap to Final Design



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Agenda Item 2

# Previous Action Items

## Agenda Attachment A



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Agenda Item 3

# WOFH Contract Update

Lorenzo Garrido



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# WOFH Contract Update

## Status

- **Geotechnical Investigations ongoing**
  - **Over 235 borings completed**



**Boring on Farrington Highway**



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# WOFH Contract Update

## Status

- Method and Load Test Shafts
  - Test Shaft program commencing at Site 1



**Manitowoc 3900W Crane**



**871 Hain Drill Attachment**



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# WOFH Contract Update

## Status

- **Requests for Information (RFI)**
  - 110 received
    - 1 open
- **Submittals**
  - 83 Definitive & Interim Design Submittals received
    - 13 under review



# WOFH Contract Update

- **Schedule**
  - NTP #2, #3 and #4 pending ROD
- **Cost**
  - Total Encumbrance: \$520,846,930
  - WOFH Contract Amount: \$482,924,000
  - Approved Change Orders: \$0
  - Contractor Progress to date: \$60,291,581



# WOFH Contract Update

## Contract Changes

- **Contractor Request for Change (RFCC)**
  - 34 Submitted for City review
- **City Request for Change (RFCR)**
  - 11 Submitted for contractor review



# MSF Contract Update

- **Notice to Proceed**
  - Letter sent to FTA regarding planned NTP #1 in November
  - NTP covers
    - Mobilization
    - Insurance
    - Plans and Procedures
    - Definitive Design



# Agenda Item 4

# Procurement Update

Wes Mott



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# GEC and Kamehameha Guideway

- **General Engineering Consultant (II)**
  - PB was top ranked firm
  - Negotiations are in process
- **Kamehameha Highway Guideway DB**
  - Technical and price proposals due October 7, 2010
  - Selection (with possible BAFO) is scheduled for December



# Maintenance and Storage Facility

- **Selected Kiewit/Kobayashi JV as Best Value**
- **Proposal Amount is \$195,258,000**
- **Total Encumbrance is \$212,145,352**
- **Contract being finalized for signature**
- **Still in discussions with contractor to extend date to hold pricing**



# Vehicle/Core Systems DBOM

- **Proposals received June 7, 2010**
- **Informational meeting with Offerors held week of September 20 – other meetings may be scheduled**
- **All Priority-Listed Offerors are determined to be in competitive range**
- **BAFOs tentatively scheduled for late October**
- **Selection expected in December**



# Station Design Packages

- **Farrington Station Group**
  - HDR selected – contract execution in process
  - NTP #1 for preliminary engineering update expected in November
- **West Oahu Station Group**
  - Evaluation of proposals is still in process
- **Kamehameha Station Group (3 stations)**
  - RFQ expected to be in preparation next month
- **Pearl Highlands Station and Transit Terminal**
  - Re-packaging is in process



# Other Procurements in Process

- **Real Estate Support Consultant**
  - RFP in development
  - Issue October and select December
- **HDOT Design Review & Inspection Consultant**
  - Shortlist developed
  - Shortlist ranking and negotiations with top firm expected in October
- **OCIP**



# Agenda Item 5a

# Technical Capacity

Paul Romaine



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Staffing Update

## City Positions Recently Filled:

- **Human Resources Specialist V – Sep 1**
- **Information Specialist III – Sep 3**
- **Right of Way Coordinator IV – Sep 7**
- **Departmental Staff Executive Assistant – Oct 7**



# Staffing Update

## City Hiring in Progress:

### Engineering

- Electrical Engineer III – Nov start date
- Electrical Engineer IV – Dec start date
- Mechanical Engineer III – Jan start date
- Civil Engineer VI (Senior Structural) – Dec start date
- Civil Engineer III, Maintenance & Storage Facility – Dec start date
- Utilities Engineer – Classification, TBD start date



# Staffing Update

## Hiring in Progress:

### Administration and Project Controls:

- **Contract Management Project Controls Specialist – Nov Start date**
- **(2) Records Management Analyst II's – Dec start dates**
- **Asset Manager – Dec start date**
- **Planner VI – Financial and Grants – Interview stage**



# InfraConsult Positions

- **Public Information Officer – Filled Sep 1**
- **Engineering Manager – Oct start date**
- **Senior Cost Controls Analyst – Searching**



# Other Staffing Related Issues

**Proposed lease for additional floor in Ali'i Place: tentative agreement reached and being examined by City Attorneys, Dec 1 move in date.**

## Direct Project Support:

- **Department of Information Technology**
- **Department of Budget & Fiscal Services**
- **Department of Design & Construction**
- **Corporation Counsel**



**Agenda Item 5b**  
**Status of Management Deliverables**  
**Attachment B**  
**Simon Zweighaft**



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Agenda Item 5c Design Activities

Harvey Berliner



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# GUIDEWAY & UTILITIES DESIGN ACTIVITIES

- **West Oahu / Farrington Highway**
  - Reviewing design submittals and responding to RFIs
- **Kamehameha Highway**
  - Completed Addendum documents
- **Airport & City Center**
  - Completed updating Airport segment PE drawings and updated City Center drawings to reflect change in interface location
  - Waiting for EMI modeling to finalize HECO Relocation Alternatives on Dillingham Blvd. study



# STATIONS & MSF DESIGN ACTIVITIES

- **Lagoon Drive Station Preliminary Engineering drawings are being completed**
- **Preparing documents to deliver to the Farrington Station Group designer at NTP**
- **Reviewing alternative MSF yard configuration in coordination with the CSC proposals**



# STANDARD DOCUMENTS

- **Updating the Compendium of Design Criteria, Standard Specifications, Directive Drawings and Standard Drawings to issue the next version of these documents.**



# VALUE ENGINEERING ACTIVITIES

- Rob Stewart of Value Management Strategies finalized VE Station Report based on comments from RTD
- Value Enhancement Summary Report covering the ATCs submitted for the DB and DBOM contracts finalized



# ROADMAP & STUDIES

- **Roadmap**
  - Teleconference held with FTA & PMOC on Sept. 15th
  - Updated Roadmap to reflect discussions during the teleconference
  - First regular monthly teleconference held at the start of today's meeting
- **Studies**
  - Fare Collection Study
  - Platform Screen Door Study



# Agenda Items 6 and 7

# Schedule and Budget Update

Mark Hickson



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Schedule Update

## Issues

- **The Project continues to be adversely affected by the completion of the ROD Milestone. Its impact has caused all major milestones to slip.**
- **The delay in receiving environmental clearance also directly impacts our current WOFH Contract's NTP #2, #3, and #4, and those contracts currently in the procurement process. ROW acquisition is also adversely impacted.**



# Schedule Update

- **Resolving the FD Approval and LONP issue is also critical for the progress of the design/build contracts. Once ROD is resolved and removed from the critical path, FD Approval and LONP's will be driving the project.**
- **These impacts will necessitate a complete re-scheduling of the project. This effort is now underway.**



# Agenda Item 7

# Budget Update



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# GET Revenues

## as of August 31, 2010

	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011*	Total
GET County Surcharge Investment Revenue	\$ 48,424,383	\$ 169,113,552	\$ 160,855,727	\$ 157,555,320	\$ -	\$ 535,948,982
Other Revenue	\$ 18,098	\$ 3,724,229	\$ 3,595,915	\$ 463,503	\$ 31,522	\$ 7,833,267
	\$ -	\$ -	\$ 29,748	\$ 16,697	\$ -	\$ 46,444
<b>TOTAL</b>	<b>\$ 48,442,481</b>	<b>\$ 172,837,781</b>	<b>\$ 164,481,390</b>	<b>\$ 158,035,520</b>	<b>\$ 31,522</b>	<b>\$ 543,828,693</b>

\*Note: Year-to-date amount includes a \$29,704 income accrual reversal for FY 2010.



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Expenditures this Period

## Cash Basis (in \$ thousands)

- **Total Remaining Budget July 2010 = \$ 5,246,787**
- **Total Remaining Budget Aug. 2010 = \$ 5,238,051**
- **Total Expenditures for July 2010 = \$ 14,944**
- **Total Expenditures for Aug. 2010 = \$ 8,736**



## Project Budget & Expenditures by SCC Code (YOES\$)

SCC	Description	Year of Expenditure (\$ in Thousands)				
		Baseline Budget	Allocated Contingency	Allocated Budget	Incurred to Date	Remaining Budget
10	GUIDEWAY & TRACK ELEMENTS	\$ 1,201,398	\$ 273,968	\$ 1,475,366	\$ -	\$ 1,475,366
20	STATIONS, STOPS, TERMINALS, INTERMODAL	\$ 311,322	\$ 77,830	\$ 389,152	\$ -	\$ 389,152
30	SUPPORT FACILITIES: YARDS, SHOPS, ADMIN. BLDGS	\$ 110,799	\$ 27,700	\$ 138,499	\$ -	\$ 138,499
40	SITWORK & SPECIAL CONDITIONS	\$ 789,625	\$ 221,691	\$ 1,011,315	\$ 45,749	\$ 965,566
50	SYSTEMS	\$ 235,999	\$ 59,000	\$ 294,999	\$ -	\$ 294,999
60	ROW, LAND, EXISTING IMPROVEMENTS	\$ 85,757	\$ 42,878	\$ 128,635	\$ 2,902	\$ 125,733
70	VEHICLES	\$ 321,633	\$ 77,192	\$ 398,825	\$ -	\$ 398,825
80	PROFESSIONAL SERVICES	\$ 731,487	\$ 183,759	\$ 915,247	\$ 60,979	\$ 854,268
90	90 UNALLOCATED CONTINGENCY	\$ -	\$ -	\$ 305,349	\$ -	\$ 305,349
100	Finance Charges	\$ 290,294	\$ -	\$ 290,294	\$ -	\$ 290,294
Total Project Cost (10 - 100)		\$ 4,078,314	\$ 964,018	\$ 5,347,681	\$ 109,630	\$ 5,238,051



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Risk Assessment

- **RTD and GEC are undertaking a pre-final design risk assessment as a local initiative**
- **Will Wilson of PB is leading the effort**
- **Risk Register development is underway and grading has been initiated**
- **Schedule risk will also be evaluated after schedule update is complete**
- **Further participation by FTA and the PMOC would be welcomed**



# Agenda Item 8

# Quality Management

Alberto Bonifacio



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Quality Management Plan & Implementing Procedures

- RTD submitted Draft QMP (June 2010 Edition) to PMOC.
- PMOC issued review comments on 7/14/10.
- RTD incorporated PMOC comments into Final Draft of QMP.
- Final Draft QMP (July 2010 Edition) submitted 8/17/10 to PMOC.



# WOFH Guideway

- **Kiewit QMP and Design QMP have been approved**
- **RTD also approved Kiewit Construction QMP, Implementing Procedures (CIP) and Inspection & Test Plans (ITP).**
- **3 QA and Environmental Surveillance Audits**
  - **Found 10-Observations (9-Quality and 1-Environmental).**
  - **Preventive Action Requests (PAR) for the 10-Observations were issued to Kiewit.**
  - **PAR Completion and Close-out on 10/08/10.**
- **Upcoming QA Audit of Kiewit/HNTB/Figg Design Activities on 10/12-14/10 in Florida.**



# MSF and Kamehameha Guideway

- **Kiewit/Kobayashi will be encouraged to adapt the WOFH RTD-approved QMP, DQMP and CQMP to the MSF Contract**
- **The FTA QA/QC Guidelines were invoked in the Kamehameha Guideway (KHG) RFP**
- **QA Team will participate in the review of the KHG Proposals**



# Core Systems

- **The FTA QA/QC Guidelines were invoked on the RFP via Addendum # 31**
- **QA Team participated in the review of the Core System DBOM Contract Proposals**
- **DBOM Offerors proposed the use of ISO 9001-2000 Quality Standards**
- **Matrix of the FTA QA/QC Guidelines Elements vs. ISO Quality Elements was prepared and is an appendix to the RTD QMP**



# Agenda Item 9

# Safety & Security Management

Kahlil Allen



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# Safety & Security Program

- **Meetings/Training**
  - SSORC PM #16– Preliminary Hazard Analysis Review (Oct. 21)
  - 14<sup>th</sup> Annual SSO Program Meeting (Sep. 28-Oct. 01)
  - Kiewit Mass Safety and Task Force Meetings
  - WOFH Safety and Environmental Training
- **Coordination**
  - Researching Transit System policing options with support from HPD
- **Safety and Security Documentation**
  - Incorporating PMOC Comments into SSMP and SSCP



# Safety & Security Program

- **Hazard Management**
  - SSORC review of Preliminary Hazard Analysis planned for Nov.
  - Performing study of emergency walkway and lighting requirements on other transit systems
- **Safety and Security Certification**
  - Kiewit developing certification plan for WOFH
  - Establishing RTD certification working group
  - GEC to submit Certifiable Elements List
- **State Oversight Agency**
  - HDOT to submit Draft SOA Designation Submission to FTA Office of Safety and Security for review/comment



**Agenda Item 10**  
**Real Estate Acquisition**  
**Management**

**Laura Ray**



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Right of Way Status

- **Appraisals for Kamehameha Guideway are in review. One will require FTA approval.**
- **Securing “Consent to Enter” for Kamehameha and WOFH sections properties continues.**
- **Finalizing RFP for professional real estate services.**



# Third Party Agreements

- **H-DOT Agreement finalized and is on the City Council agenda for approval.**
- **DOE Agreement under DOE/DAG review.**
- **University of Hawaii agreement redrafted to include the entire alignment.**



**Agenda Item 11a**  
**Agreements—Utility & 3<sup>rd</sup> Party**

**Harvey Berliner**  
**Laura Ray**



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Agenda Item 11b NEPA Status

Judy Aranda



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Current Schedule to ROD

Activity	Completion Date
FTA Approves FEIS for Distribution	Completed
FEIS Submitted to OEQC	Completed
FEIS Filed with EPA for NOA Publication	Completed
NOA Re-published in Federal Register	Completed
Prepare Draft ROD (excluding comments)	Completed
OEQC Recommendation to Governor	TBD

Section 106 PA Finalized for Execution	TBD
End of FEIS 63 day wait period – 8/26/10	Completed
Address New Comments in ROD	Completed
Conclude State Chapter 343 Process	TBD
Receipt of Signed PA	TBD
FTA Reviews ROD	October 2010
Address FTA comments on ROD	October 2010
FTA issues ROD	TBD



# Environmental Status

- **Programmatic Agreement**
  - Newest version submitted to FTA – October 5
- **Final EIS Comments**
  - Disposition of comments submitted to FTA – October 4
- **Draft ROD**
  - To be submitted to FTA this week
- **Draft Mitigation Monitoring Plan**
  - 2<sup>nd</sup> review underway
  - To be submitted to FTA next week



# Agenda Item 11c Grants Status

Phyllis Kurio



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# GRANT APPLICATION

TEAM-Web ( PRODUCTION Database ) HI-03-0047-00 - Windows Internet Explorer  
https://ftateamweb.fta.dot.gov/teamweb/ProjectManagement/Execution/ExecutionTop.asp?ProjID=HI-03-0047-00 Federal Transit Administration [US]

## Execute Award

CANCEL OK

Summary Award

Recipient: 1703 HONOLULU, CITY AND COUNTY OF

Project: HI-03-0047-00 Preliminary Engineering

Amend: Preliminary Engineering

Status: Obligated/Execution Req'd No MS/P Report , No FFR

Project Type: Grant Award

App. Type:  Paper  Electronic      Preaward Auth.:  Yes  No

Contract Awarded by:	User Name/Title	Date/Time
Leslie Rogers	Regional Administrator	9/23/2010 6:26:25 PM

Contract Executed by:

--	--	--

Purpose of the Investment:  
 a. To preserve and promote economic recovery  
 b. To assist the development of the project  
 c. To provide improved economic efficiency

This Investment:  
...able federal requirements  
...project frees up other purposes.  
...ority.  
...Internet

Windows Internet Explorer  
Project can not be executed until a Federal Financial Report is Submitted.  
OK

Done 100%



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

**Agenda Item 11d**

# **Contract Management Software Update**

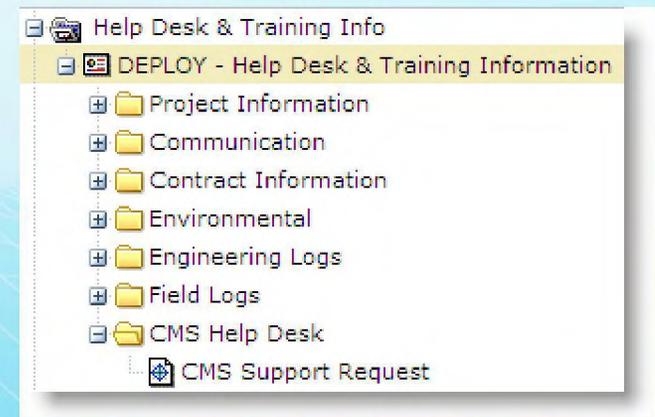
**Lisa Varney**



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

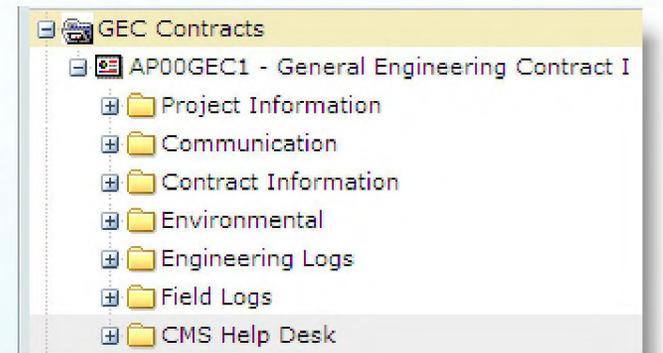
# CMS – Administration

- GEC is adding 40 new users which makes a total of 100 CMS users
- Established weekly meeting with GEC to monitor CMS deployment activities
- Project CMSDEPLOY is used to manage the support, training, report requests and modifications for CMS
- Users can create Support Tickets, access Training Materials, and Oracle Tech Tips



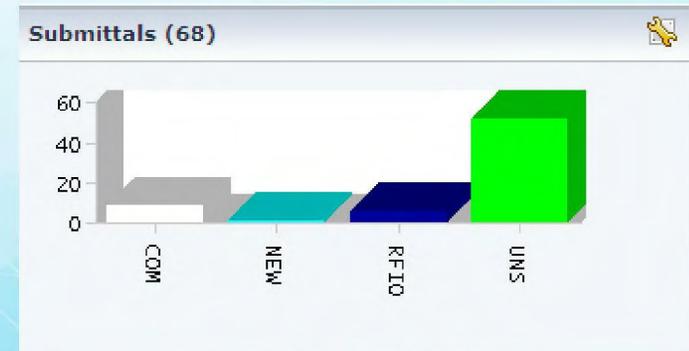
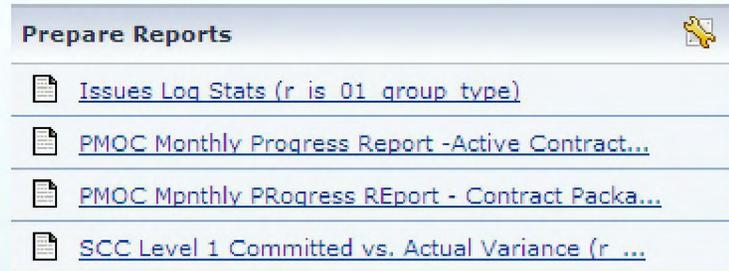
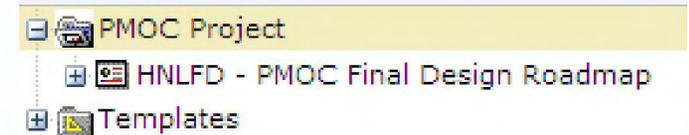
# GEC Contract in CMS

- **New project AP00GEC1 has been added to manage the GEC 1 contract.**
- **The GEC will use this for all their contract transactions with RTD including:**
  - **Contracts, Invoices and Changes**
  - **Correspondence, Transmittals and Letters**
  - **Submittal Deliverables and Review Comments**
  - **Meeting Minutes and Actions**



# PMOC – PMOC Project

- PMOC meetings are in Meeting Minutes
- PMOC Roadmap is in the Submittals Module
- PMOC Workspace contains reports with real time data used in monthly reports



# CMS – Change Management

- **6 Requests for Changes have been elevated to Change Management in CMS**
- **CMS provides a secure place to compare the GEC estimate, CPC and Negotiated price for each proposed change.**
- **Several Proposed Changes are Collected into a Change Order**
- **All Costs are posted to the Cost Work Sheet in Approved and Pending columns**
- **The Variance shows how much contingency is left**



# CMS Change Management

Change Management: 00001 | Concrete Cover for Top Deck Slab | Select an action...

General | Status | Budget | **Commitments** | Remarks | Documents by Phase | Details | Custom Fields | Issues | Attachments

Add | Add Multiple Estimates | Total Included Commitments: \$0.00 | Copy Commitments to Budget

Include	Contract/PO	Estimated (EST) Cost	Time	Date	Quoted (CPC) Cost	Time	Date	Negotiated (RONP) Cost	Time	Date	Final (CN) Cost
<input checked="" type="checkbox"/>	Kiewit Infrastructure West Co. (1000137)							\$0.00	0	Sep 13, 2010	

Change Management | Select an action... | Find

Title	Number	Dated	Status	Collected into Change Number
Concrete Cover for Top Deck Slab	00001	Sep 13, 2010	New Item	
Elastomeric Coating for PostTension	00002	Sep 13, 2010	New Item	
Concrete Modulus of Rupture	00003	Sep 15, 2010	New Item	
First Mode of Vertical Vibration	00004	Sep 29, 2010	New Item	
Add Grade 75 Option to Grade 60	00005	Oct 4, 2010	New Item	

Cost Worksheet | Select an action... | 1 2 3 4 | Find | Layout: Commitments

Cost Code	Original Commitment	Approved Commitment	Revised Commitment	Pending Commitment
00.01.00.00.40.08	\$42,566,000.00	\$0.00	\$42,566,000.00	\$0.00
00.01.02.00.40.08	\$5,865,452.00	\$0.00	\$5,865,452.00	\$0.00
00.01.07.00.80.01	\$25,854,467.00	\$0.00	\$25,854,467.00	\$0.00
00.01.10.00.40.08	\$30,000.00	\$0.00	\$30,000.00	\$0.00



# Agenda Item 11e

# Configuration Management

Karen Gast



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Configuration Management

- **Procedure Development—Finalizing**
- **Project Plan Conformance— November**
- **Document Control—Moving GEC documents from Project Solve into CMS**
- **GEC moving to full use of CMS for documents**
- **Requests for Change – WOFH Contract is Compliant, MSF is beginning process**



# Project Procedures Index

- **Policies and Procedures—Posted**
- **Project Admin.— Posted to PMOC, final reviews**
- **Project Management—Posted to PMOC**
- **Project Control—Posted to PMOC**
- **Contract Admin.—Posted to PMOC, final reviews**
- **Contract Mgmt & Interface – November**



# Project Procedures

## (Provided as a Handout)



RTD Project Procedures Status Matrix

Type	Title / Description	Procedures Rec'd from GEC	Procedures Rec'd from RTD	RTD Internal Review	Review by RTD/QAM	Review by RTD/DCA	Procedures Sent to GEC	Revised Procedures Rec'd from GEC	Draft Posted to PMOC Site	Status/Remarks	Current Revision/Date	BIC	Final
<b>POLICIES AND PROCEDURES</b>													
1.PP-01	Project Procedure Index	on going								Open			
1.PP-02	Procedure Development Process	6/18/2010			8/9/2010	8/10/2010				Editorial	E-8-16-10		RTD
1.PP-03	Standard Terms, Definitions, and Acronyms	5/28/2010		6/29/2010	6/25/2010	8/20/2010	8/13/2010		8/15/2010	Post to PMOC site			PMOC
1.PP-04	Baseline Documents Revision and Control	5/17/2010		7/2/2010	7/2/2010	8/20/2010	8/13/2010		8/15/2010	Post to PMOC site			PMOC
<b>PROJECT ADMINISTRATION</b>													
2.PA-01	Configuration Management	5/17/2010		7/6/2010						RTD Review	A-5-17-10		RTD
2.PA-02	Procurement Authorization	7/23/2010								RTD Review	A-7-23-10		RTD
2.PA-03	TBD									TBD			
2.PA-04	Project Wide Document Control	6/11/2010		7/3/2010						Revisions within RTD	D-7-26-10		RTD
2.PA-05	Template and Forms Production and Control									TBD			
2.PA-06	Community Relations and Media Contacts					8/10/2010	8/13/2010		8/15/2010	Post to PMOC site			PMOC
<b>PROJECT MANAGEMENT</b>													
3.PM-01	Contract Management System									RTD Review	B-8-19-10		RTD
3.PM-02	TBD									TBD			
3.PM-03	Approval Authorizations									Deleted			
3.PM-04	Project Communications					8/10/2010	8/13/2010		8/15/2010	Post to PMOC web site			PMOC
3.PM-05	Meeting / Minutes	5/21/2010				8/20/2010				RTD Final Review	C-8-11-10		RTD
3.PM-06	Recording of Meeting Minutes and Conferences									combined into one procedure - see PM05			
3.PM-08	Internal Management Audits												
<b>PROJECT CONTROL</b>													
4.PC-01	TBD									TBD			
4.PC-03	Project Status Reports				8/16/2010	8/26/2010				RTD Final Review	E-8-16-10		RTD
4.PC-04	Master Program Schedule & Progress Updates									Route for Review/Comments 8-27-10	B-8-20-10		RTD
4.PC-05	Project Budget and Accounting (will be broken down into three parts)	5/28/2010		7/6/2010						Deleted			RTD
4.PC-06	Cost Estimating	6/11/2010					6/18/2010			Returned to GEC 6/18/10			GEC
4.PC-07	Cost Control									RTD Review	B-8-19-10		RTD
4.PC-08	Risk Management	6/7/2010								Mark and Simon to develop, 6-25-10	A-6-7-10		RTD
4.PC-09	Contingency Management	6/7/2010								Mark and Simon to develop, 6-25-10	A-6-7-10		RTD
<b>CONTRACT ADMINISTRATION</b>													
5.CA-01	Contract Administration	5/17/2010								it is being re-written by Wes Mott 07-02-10	B-7-2-10		RTD
5.CA-02	Contract Change Management				6/28/2010	6/29/2010	6/29/2010		6/28/2010	Revisions within RTD	F-7-2-10		RTD
5.CA-03	Contractor Progress Payments	5/7/2010			6/21/2010	8/10/2010	8/13/2010		8/13/2010	Post to PMOC site			PMOC
5.CA-04	Contractors Progress Reports	5/7/2010		7/2/2010	8/16/2010	8/26/2010				RTD Final Review	D-8-16-10		RTD
5.CA-05	Contract Change Orders		6/29/2010	6/29/2010	7/6/2010					Sent to COR for review	C-7-7-10		RTD
5.CA-06	Contract Closeout									RTD Review	A-7-12-10		RTD
<b>CONTRACT MANAGEMENT AND INTERFACE</b>													
6.CM-01	Submittal Procedure	5/7/2010					6/28/2010	8/10/2010		RTD Final Review	C-8-10-10		RTD
6.CM-02	RFI Procedure	5/7/2010			8/16/2010	8/20/2010	6/28/2010	8/10/2010		RTD Final Review	C-8-10-10		RTD
6.CM-03	RFC Procedure		6/24/2010	6/24/2010	6/25/2010	6/29/2010	6/29/2010		6/28/2010	It's being re-written by K. Gast, will re-post to PMOC	D-7-7-10		RTD
6.CM-04	Contractor Meeting Minutes and Action Item Tracking	6/7/2010		6/28/2010						Revisions within RTD	D-8-02-10		RTD
6.CM-05	Interface Management and Coordination	5/21/2010					7/2/2010	8/20/2010		Revisions within RTD	B-8-20-10		RTD
6.CM-06	Interface Change Controls	5/21/2010					7/2/2010	8/20/2010		Revisions within RTD	B-8-20-10		RTD
6.CM-07	Interface Design Reviews	5/21/2010					7/2/2010	8/20/2010		Revisions within RTD	B-8-20-10		RTD



# **Agenda Item 11f**

# **Public Involvement**

**Nalani Dahl**

**Jeanne Mariani-Belding**



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Main Messages

- Final EIS and EIS Video Guide – Mobility and Job Creation
- Sustainability Awareness with special interest groups: Energy Expo
- Geotechnical Community Awareness
- Seniors and Disabilities Workshop



# Outreach Tools

- **Grassroots Outreach**
- **Seniors and Disabilities Outreach: Print Ads, TV Morning Show, PSA, Targeted Invites**
- **WOFH Outreach: Waipahu Community and Business Briefings**

Community Outreach	September	January - September
Presentations & Events	8	137
Neighborhood Boards	5	91



# Looking Ahead

- **Transit Authority Information Program**
- **Continued Presentations & Events**
  - **Food and New Product Show**
  - **Native Hawaiian Convention**
- **Method & Test Shafts Outreach**
  - **Press releases, flyers, door to door in key areas**



**Agenda Item 12**  
**Status Update of PE Approval Letter**  
**Requirements**

**(Items only denoted with an asterisk on Attachment C)**

**Tim Mantych**



HONOLULU HIGH-CAPACITY TRANSIT CORRIDOR PROJECT

# Agenda Item 13

# New Action Items

Tim Mantych



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**Agenda Item 14**  
**Look Ahead Schedule**  
**Agenda Attachment D**

**Tim Mantych**



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