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**From:** Russell, Jennifer  
**To:** taumalat@hawaii.edu  
**CC:** Spurgeon, Lawrence  
**Sent:** 11/16/2005 10:06:15 AM  
**Subject:** Translation requirements  
**Attachments:** PSA - scoping meeting.doc; Scope of Work for PacGateway.doc; Scoping Invite.doc

Hi Tauma,

I have attached two files that we would like Pacific Gateway to translate and the work order for this request.

The "Scoping Invite" has the highest priority for translation and return in the same word (or pdf file) format as presented in this attachment.

The "PSA-scoping meeting" document contains 3 items to be translated into several languages. All requirements are listed on the file. The priority of those is as listed, Item #1 - first priority, Item #2 - second, Item #3 - third.

I'm hoping we can get moving on these soon, but first I need a cost estimate from you so we can get the contract in place.

If you have questions today, you can call me at 626-7812 or email me at [russellje@pbworld.com](mailto:russellje@pbworld.com).

Thanks much,

Jennifer

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