



HONOLULU AUTHORITY for RAPID TRANSPORTATION

MINUTES

**Government Affairs/Audit/Legal Matters Committee
Alii Place, Suite 150
1099 Alakea Street, Honolulu, Hawaii
(entrance on Richards Street)
Thursday, October 15, 2015 8:30 am**

PRESENT: Colleen Hanabusa Donald G. Horner
Ivan Lui-Kwan Michael Formby

ALSO IN ATTENDANCE: Daniel Grabauskas Kevin Dayton
(Sign-In Sheet and Staff) Diane Arakaki Dana Karaffa
Cindy Matsushita Barbra Armentrout
Andrea Tantoco Joyce Oliveira
Jeanne Mariani-Belding Gary Takeuchi

EXCUSED: Terrence M. Lee

I. Call to Order by Chair

Government Affairs/Audit/Legal Matters Committee vice chair Colleen Hanabusa called the meeting to order at 8:38 a.m.

II. Public Testimony on All Agenda Items

Ms. Hanabusa called for public testimony. There was none.

III. Approval of Minutes of the September 24, 2015 Government Affairs/Audit/Legal Matters Committee Meeting

Ms. Hanabusa called for the approval of the minutes of the September 24, 2015 Government Affairs/Audit/Legal Matters Committee. Committee member Donald G. Horner made a motion for approval, and Committee member Ivan Lui-Kwan seconded the motion. All being in favor, the motion carried and the minutes were unanimously approved.

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IV. Procurement for Independent Financial Audit Services

HART Chief Financial Officer Diane Arakaki said that the Committee had discussed the upcoming renewal of the contract for the independent financial auditor at its September meeting. She reminded members that she had requested approval for the draft Request for Proposals (RFP) and scope of work, which is the same as in the contract currently in place. The term of the contract is four years, beginning in Fiscal Year 2016. Ms. Arakaki noted that the draft RFP had been provided to the members. She said that the procurement for the independent financial officer was expected to be concluded in January 2016.

Ms. Hanabusa asked if the audit requirement was set forth in the Revised Charter of the City and County of Honolulu, and Ms. Arakaki said it was. Ms. Hanabusa called for a motion to recommend approval of the RFP to the full Board. Mr. Horner so moved, and Mr. Lui-Kwan seconded the motion. All being in favor, the motion carried unanimously.

V. Executive Session

There was no need for executive session.

VI. Adjournment

There being no further business before the Committee, Ms. Hanabusa adjourned the meeting at 8:42 a.m.

Respectfully Submitted,



Cindy Matsushita
Board Administrator

Approved:



Terrence M. Lee
Chair, Government Affairs/Audit/Legal
Matters Committee

OFC 17 2015

Date